

Joining or Renewing with an Individual Membership

- 1) Navigate to <https://cadca.org/> in your web browser, then click “Member Login” in the upper right-hand corner.



- 2) On the member login page (https://web.cadca.org/eweb/DynamicPage.aspx?WebCode=LoginRequired&expires=yes&Site=CADCA_2017), enter the email address and password associated with your account, then click the blue “Login” button.

Sign In or Create an Account

Please sign in or create a new user account. If your login information is displayed below, then you are already logged in.

Login

Email:

Password:

Remember me
Uncheck if on a public computer

[Forgot your password?](#)
[Create an account](#)

Not a registered user yet?

If you are a new visitor and do not already have a username and login, please register and create a new account.

Note: If you have forgotten your password and need to reset it, please see the how to guide on pages X-X of this document.

- 3) On the main account page, click on the “Online Store” section of the horizontal menu bar towards the top of your screen.

My Profile

[Go Back](#)

Membership Status: **Non-Member** ([View Details](#))

Alexandria, VA 22314-1176
 lauren.j.blackwell@gmail.com

[Edit Contact Info](#)
[Edit Social Links](#)

Profile Details [Edit Primary Info](#)

Name: Lauren Blackwell

625 Slaters LN Ste 300
Alexandria, VA, 22314-1176
UNITED STATES

[Edit Demographics](#)

My Account Links

- [My Profile](#)
- [My Full Profile](#)
- [My Full Contact Info](#)
- [My Social Communities Links](#)
- [My Invoices](#)
- [My Membership](#)
- [My Events](#)
- [My Saved Payment Info](#)
- [My Transactions](#)
- [My Giving](#)
- [My Communication Preferences](#)
- [Change My Password](#)

- 4) On the Online Store main page, click the downward arrow to the right of “Browse store categories”.

Online Store

Browse store categories... 

[My Payment Info](#) | [My Invoices](#) | [My Wishlist](#) | [My Discounts](#)

My Cart [View Cart](#)

Shopping for Blackwell
Lauren

Sub-total
0.00

There is 0 item(s) in your cart.

Merchandise

Show Per Page 12

View as

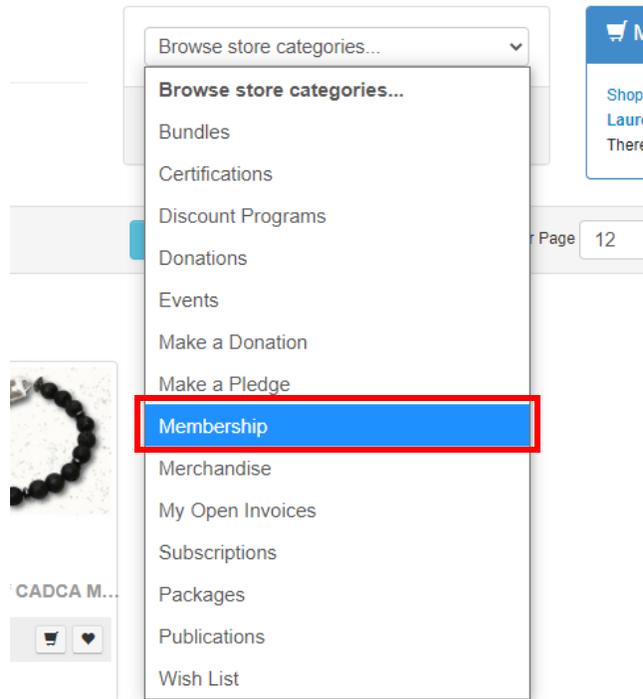
Results 1 to 2 of 2.



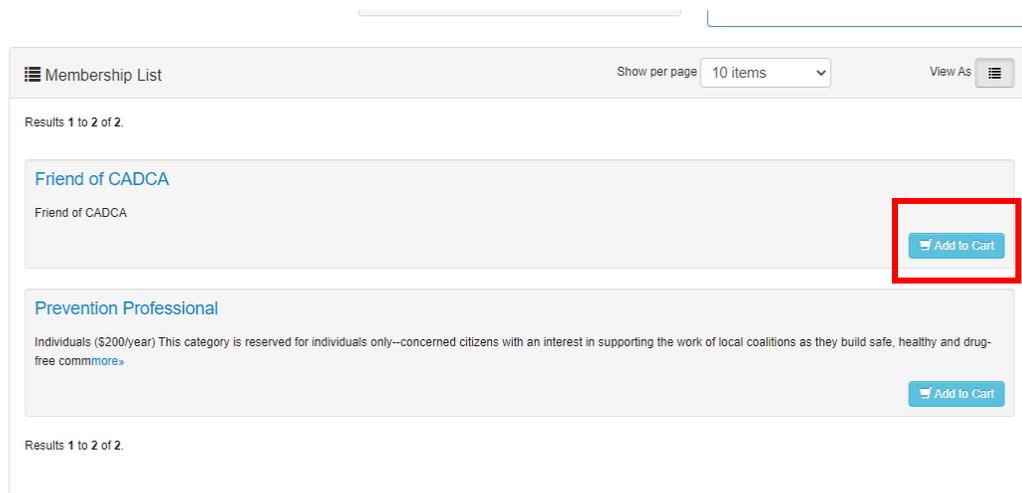
Friend of CADCA M... Friend of CADCA M...

Results 1 to 2 of 2.

- 5) Click “membership” in the drop-down menu that appears.



6) Choose the membership that is the appropriate fit for you, then click the blue "Add to Cart" button.

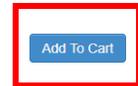


7) Review the information on the next page, and click the blue "Add to Cart" button.

Shopping Cart - Membership | Add
Membership Package Information

New member: **Blackwell Lauren**
Member package: Friend of CADCA
Renewal package: Friend of CADCA
Association: CADCA
Member type: Friend of CADCA

50.00
Total:



8) Click the blue "Check Out" button on the shopping cart page.

Online Store Shopping Cart

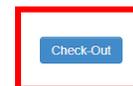
Shopping Cart | View

Check-Out

Line Items	Net total	Discount	Registrant	Price	Item
Ⓢ	50.00	0.00		50.00 Required	Friend of CADCA

Cart Total

Subtotal: **50.00**
Total discount: 0.00
Total tax: 0.00
Total shipping: 0.00
Total: **50.00**



9) Add and/or edit your preferred contact information, review your billing information and make any necessary updates to your billing address, choose your payment method (American Express or Visa/Mastercard), enter your payment information, and click the blue "Continue" button.



Customer Information

Customer: **Lauren Blackwell**

Use this phone:

Use this email:

Billing Information

Bill to: **Lauren Blackwell**

Billing contact:

Pick your billing address:
Required

Bill to:
Lauren Blackwell
CADCA
625 Slaters LN Ste 300
Alexandria, VA 22314-1176

Ship to:

Payment Information

Payment amount: **50.00**

Payment method:
Required

Invoice total: **50.00**

10) Review your order information on the following page, then click the blue "Submit Order" button.

Shopping Cart | [Confirm your order](#)

[Edit Payment](#) [Submit Order](#)

Order is not complete. Press "Submit Order" to complete.

Order Line Items								
Item	Quantity	Price	Tax	Shipping	Discount	Net Total	Paid Amount	Balance Due
Friend of CADCA	1.0000	50.00	0.00	0.00	0.00	50.00	0.00	50.00
	Required	Required						

[Billing/Shipping Information](#)

Customer name: **Blackwell Lauren**

Billing name: Blackwell Lauren

Phone:

Email:

Contact: Blackwell Lauren

Ship to:

Bill to:

Lauren Blackwell
CADCA
625 Slaters LN Ste 300
Alexandria, VA 22314-1176

[Payment Information](#)

Sub Total: 50.00

11) Please make a note of your confirmation number. You may also print the confirmation page for your records if you wish.

