



PARTNERING FOR PREVENTION



February 5-8, 2018
Gaylord National Hotel & Convention Center | National Harbor, MD

ALL FIELDS MANDATORY

GROUP OF 5 OR MORE Registration Form

INSTRUCTIONS FOR GROUP DISCOUNT FOR 5 OR MORE PEOPLE: Groups of 5 or more receive a discount on the early-bird and regular rates only. **All groups must register and pay by Jan. 19.** There are **no On-Site Group rates.** In order to be eligible for these discounts, your group must meet ALL of these requirements: 1) all individuals must be associated with the SAME coalition or organization 2) the coalition or organization must be a member of CADCA (if a non-member, you must purchase a membership to get the reduced group rate) 3) your group must contain a minimum of 5 FULL-PAYING individuals (scholarship recipients, speakers, one day rates and spouses do not count towards members of the group) and 4) to be eligible for the group rate, all members must be registered at the same time and pay in one transaction using one form of payment. Cancellations that cause the group to drop below 5 will receive partial refund and cause the remaining registrants to pay the individual rates. You must check the corresponding rate box for each adult and youth planning to attend.

I. REGISTRANT#1/MAIN GROUP CONTACT

Prefix _____ First Name _____ Last Name _____ Suffix _____
Organization _____
Title _____
Address Line 1 _____
Address Line 2 _____
City _____ State _____ Zip _____ Country _____
E-mail (you will not receive a receipt without an email address) _____
Primary Phone # _____
Emergency Name/# of someone not attending event with you: _____

CHECK ONLY ONE: (all fees listed in Section V)

- Adult General Attendee
 Adult Advisor Attendee (For Youth Leadership Summit)

If you are not attending the WHOLE event, CHECK ONLY ONE:

- ONE DAY: TUESDAY ONLY ONE DAY: WEDNESDAY ONLY ONE DAY: THURSDAY ONLY

ATTENDING PREVENTION DAY? (If no selection is made you WILL BE REGISTERED FOR PREVENTION DAY)

- YES NO

DIETARY RESTRICTIONS: _____
PHYSICAL DISABILITY REQUIREMENTS: _____

II. COALITION DEMOGRAPHICS

1. Tell Us About Your Coalition (check ALL that apply)

- DFC Grantee: Year Awarded _____ Grantee # _____ DFC Mentoring Grantee SPF SIG Sub-recipient
 STOP Act Grantee DFC Graduated Site SSA or NPN Community Transformation Grant
 Partnership for Success (PFS) Grantee Youth Coalition

2. Organization's Primary Geographic Target Area (check ONE)

- Frontier Inner-City Rural Tribal Suburban International Urban

III. CADCA MEMBERSHIP

Not a CADCA member? Purchase a one-year membership and get the reduced member rate! Select your member type below to become a CADCA member and be eligible for discounted member rates to the Forum and Mid-Year. (Membership fees subject to change)

- Coalition/Community-based Organization (based on annual budget; check one box below)
 Budget: \$99K & below: \$200 Budget: \$100K - \$299K: \$300 Budget: \$300K - \$499K: \$400 Budget: \$500K+: \$500
 Special Interest Group (Local Government/Prevention & Treatment Centers, etc.): \$500
 Prevention Professional: \$200

IV. GUEST REGISTRATION

Guest Registration: \$300 per person Guest Name: _____

Guest access is intended for a spouse traveling with a paying attendee. Guest access is limited to the welcome reception, continental breakfasts, breaks, Capitol Hill Day and exhibits only (**no courses**). **Coalition colleagues, industry employees, exhibitor representatives not covered under the exhibitor registration, CADCA members, co-presenters, etc. do not qualify as a guest.**

V. ADDITIONAL GROUP REGISTRANTS (copy this page to add additional people)

Prefix _____ First Name _____ Last Name _____ Suffix _____

Organization _____ Title _____

E-mail _____

CHECK ONLY ONE: (all fees listed in Section VI)

- Adult General Attendee **INCLUDING** PREVENTION DAY Youth Leadership Summit
 Adult General Attendee **NOT INCLUDING** PREVENTION DAY
 Adult Advisor Attendee **INCLUDING** PREVENTION DAY (For Youth Leadership Summit)
 Adult Advisor Attendee **NOT INCLUDING** PREVENTION DAY (For Youth Leadership Summit)

Prefix _____ First Name _____ Last Name _____ Suffix _____

Organization _____ Title _____

E-mail _____

CHECK ONLY ONE: (all fees listed in Section VI)

- Adult General Attendee **INCLUDING** PREVENTION DAY Youth Leadership Summit
 Adult General Attendee **NOT INCLUDING** PREVENTION DAY
 Adult Advisor Attendee **INCLUDING** PREVENTION DAY (For Youth Leadership Summit)
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Prefix _____ First Name _____ Last Name _____ Suffix _____

Organization _____ Title _____

E-mail _____

CHECK ONLY ONE: (all fees listed in Section VI)

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Organization _____ Title _____

E-mail _____

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Organization _____ Title _____

E-mail _____

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Organization _____ Title _____

E-mail _____

CHECK ONLY ONE: (all fees listed in Section VI)

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VI. REGISTRATION RATES FOR GROUPS OF 5 OR MORE

	Early-Bird (Until Dec. 18)	Regular (between Dec. 19- Jan. 22)
Adult	\$545	\$645
Youth/Young Adult	\$425	\$475

YOUTH/YOUNG ADULT RATE: To qualify for the youth rate, participants must be under 21 years of age as of February 5, 2018. If participants are 21 years old or older, they must pay the adult rate. All youth registrants must submit the attached Parent Consent Form by Jan 18th for registration.

No youth may attend sessions unless they are a paid, registered attendee. All youth adult advisors must be a paid, registered attendee. Contact youth@cadca.org for questions about Youth Leadership requirements.

VII. PAYMENT INFORMATION

Adult Registrations: \$ _____

Youth Registrations: \$ _____

Guest Registration: \$ _____

Membership: \$ _____

Total Amount Due: \$ _____

Check Enclosed (payable to CADCA) Check # _____

Credit Card (check one) VISA MasterCard American Express

Card Number _____ Exp. Date: _____ CVV Code: _____

Cardholder's Name _____

I, the undersigned, authorize CADCA to charge my credit card for the "Total Amount" listed on this Registration Form.

Cardholder's Signature _____ Date _____

ALL PAYMENTS MUST BE RECEIVED BY FEBRUARY 5. PAYMENTS MUST BE MAILED TO CADCA, PAID BY CREDIT CARD, OR DELIVERED ON-SITE.

A completed registration with no form of payment or no purchase order does not guarantee the registration rate. CADCA will not process registration forms that do not include payment information. You are not considered registered for the conference until either payment or a purchase order has been received. Payment must be postmarked by the deadline dates above to get that rate. If your payment will not be postmarked by the current deadline, you must pay the higher rate.

Purchase Orders: Official POs are accepted (**not Purchase Requisitions**) provided the following guidelines are met: POs are a legal document guaranteeing payment but are not considered actual payment. If you submit a PO to CADCA, you are guaranteeing future payment for the full amount of the PO. Upon receipt of the PO, CADCA will email an invoice from which you should submit payment. POs must be received by CADCA via fax or email by the registration deadline to lock in the current rate. POs received after the above deadlines will be returned for adjustment to reflect the current rates. All payments sent via mail must be postmarked by the deadline dates above.

Payment Change: Once payment is received, any change to the payment method (such as change in credit card numbers) will be treated as a cancellation and subject to a \$75 administrative fee (per person). Re-registration will be charged at the current rates.

VIII. SUBMISSION METHODS

ONLINE! Register online if paying by credit card and receive an instant confirmation receipt. If paying by check, you can fax or e-mail the form to events@cadca.org or 703-706-0565 and mail check to: CADCA, 625 Slaters Lane, #300, Alexandria, VA 22314.

For faxed or mailed registration forms, you will receive an e-mail confirmation of the completed registration within 10 business days.

IX. CANCELLATION POLICY

All requests for registration cancellations must be submitted in writing by January 19, 2018 via e-mail to events@cadca.org. Cancellation requests received by this date will be processed less a \$75 administrative fee. Refunds will be processed within 45 days after the meeting. **There will be no refunds after January 19 and no refunds for conference no-shows. By submitting this registration form, you agree to this policy.**