2021 Virtual Forum: Call for Presentations

SUBMISSION DEADLINE: 12 pm (noon) EDT on Tuesday, October 13, 2020.

Thank you for your interest in presenting at the Community Anti-Drug Coalitions of America's (CADCA's) 31st National Leadership Forum. Please note that this Call for Presentations is open ONLY to coalitions (youth presenters, adult presenters, or a combination of both).

CALL FOR PRESENTATIONS

The Call for Presentations is open to all community anti-drug coalitions; community-based prevention organizations; government agencies with a focus on substance abuse, mental health, criminal justice, public health, public safety, and related disciplines; coalition sector member organizations; and other organizations with an interest in substance use prevention and advocacy.

Topical areas should be focused on:
   Evaluation and Research
   Coalition Leadership
   Sustainability
   Marketing and Communications
   Policy and Advocacy
   Cross Sector Collaboration or
   What’s Trending.

PRESENTER REGISTRATION INFORMATION*

1) The lead presenter for each accepted Call for Presentation will receive a complimentary registration*.
2) Additional presenters will receive a discounted registration rate of $300 (maximum 3 additional presenters at this discounted rate).

*Please pay close attention to the order in which presenters are listed on your submission.

IMPORTANT SUBMISSION NOTE:

You will NOT be able to save the text entered into this system and come back later to complete or edit. If you haven't already, you may create an electronic copy (word document) with your responses and when you are finished, return to this survey to cut/paste your information. A PDF of the survey questions is available on the CADCA Forum web page.

Keep in mind all descriptions submitted on the application will be used in Forum promotional materials, the website and the app to promote training sessions.

INSTRUCTIONS:

The following pages include questions regarding your proposed Call for Presentation submission. Please answer all questions completely and succinctly. A selection committee will
review these submissions.

Notifications (of acceptance or rejection) will be sent the week of November 9, 2020. * Required

Session Details

Please note that the information you provide here will be utilized in the CADCA Forum materials. Please be sure that the information is inputted accurately and without grammar and spelling errors. Your goal is to create a title and brief description that draws people in and makes them interested in attending your presentation.

1. Title *
   Keep it simple yet engaging!

2. Please indicate the specific substance your presentation deals with. *
   If your presentation deals with a specific substance, please mark which one (choose one option only).

   Check all that apply.
   - [ ] Tobacco
   - [ ] Marijuana
   - [ ] Opioids
   - [ ] Alcohol
   - [ ] Delivery Systems for Tobacco and Marijuana
   - [ ] This session does not focus on any specific substance
3. Please indicate the topical area that best fits your submission: *
   Select One.

   *Mark only one oval.*

   - Evaluation and Research
   - Coalition Leadership
   - Sustainability
   - Marketing and Communications
   - Policy and Advocacy
   - Cross Sector Collaboration
   - What's Trending?

4. Please indicate the strategy your session best fits *
   Select One.

   *Mark only one oval.*

   - Providing Information
   - Enhancing Skills
   - Providing Support
   - Enhancing Access/Reducing Barriers
   - Changing Consequences (Incentives/Decentives)
   - Physical Design
   - Modifying/Changing Policies

5. Is this session targeted toward (select one) *

   *Mark only one oval.*

   - Beginners
   - Intermediates
   - Advanced
   - All
6. **Session Description** *
   If selected, this description will be used in print and web marketing for Forum and may be edited for length, spelling and grammar. Please note, there is a 950 character limit.

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

7. **Please provide 3 key words that attendees can use to search for your presentation.**

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

**Objectives**

Please list 3 learning objectives that answer the question 'At the end of this session, participants will be able to...'

8. **Objective #1** *

   **At the end of this session, participants will be able to**

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
9. Objective #2 *
   At the end of this session, participants will be able to

10. Objective #3 *
    At the end of this session, participants will be able to

11. What was the purpose/rationale for implementing this idea in your community? *
12. Who was involved in helping to implement your idea and what was their role (be specific)? *
   Please be sure to mention any partners from the 12 sectors.

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

Specific Outcomes
In the below section, please list and describe (3) specific SMART outcomes (Specific, Measurable, Achieved, Relevant, Time-bound) experienced as a result of having implemented this idea in your community.

13. Outcome #1 *

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

14. Outcome #2 *

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
15. Outcome #3

Critical Lessons Learned
In the section below, please list and describe at least (3) critical processes, implementation strategies, or lessons learned through the implementation of this idea in your community:

16. Lesson Learned #1

17. Lesson Learned #2
18. Lesson Learned #3 *

19. List and describe any handouts, resources, and/or tools that you will be providing to Forum attendees to supplement your presentation: *

20. List and describe how you will make this virtual session interactive with Forum attendees. Opportunities include using polling, question and answer tools and chat boxes: *
21. Do you have any special requests for room set-up or equipment? (Please note not all requests may be accommodated.)

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

22. Do we have permission to post your PowerPoint presentation?

*Mark only one oval.*

☐ Yes
☐ No

23. If you submitted a Call for Presentation and it is NOT selected for a training session, would you be interested in presenting at the Coalitions Ideas Fair instead? *

*Mark only one oval.*

☐ Yes
☐ No

APPLICATION FORM

24. The presenters for this session will be: *

*Mark only one oval.*

☐ Youth only
☐ Youth and Adults
☐ Adults only
25. Will you be representing a coalition? *

*Mark only one oval.*

☐ Yes
☐ No

26. Coalition / Organization Name *


27. Do you have experience as a virtual trainer?

*Mark only one oval.*

☐ Yes
☐ No

28. If yes, please briefly elaborate


Organization Information

29. Coalition / Organization address 1 *


30. Coalition / Organization address 2
31. Coalition / Organization City *

32. Coalition / Organization State Code *
   Example: MD, TX, CT, etc. Please use proper case

33. Coalition / Organization Zip/Postal Code *

34. Coalition / Organization Country

35. Please select the response(s) below that best describe(s) your coalition's target community. *
   
   Check all that apply.
   
   □ Rural
   □ Suburban
   □ Urban
   □ Frontier

36. Presenter 1: First Name *

   This person is the lead presenter receiving the complimentary registration.
37. Presenter 1: Last Name *

38. Presenter 1: Title *
(Role in Coalition - As you would like printed and on the website)

39. Presenter 1: Organization *
(As you would like printed and on the website)

40. Presenter 1: Phone Number *

41. Presenter 1: Email *

42. Presenter 1: Have you presented at a previous CADCA National Forum Leadership? *

*Mark only one oval.

☐ Yes
☐ No

43. Presenter 1: If yes, please indicate what year? *
44. Presenter 1: Registration Type *

*Mark only one oval.*

- ☐ Youth (20 years of age or younger)
- ☐ Adult (21 and older)

45. Is there a second presenter? *

*Mark only one oval.*

- ☐ Yes  
  *Skip to question 50*
- ☐ No  
  *Skip to question 1* 

Demographics for Presenter 1

To ensure our Call for Presentation sessions are representative of our coalition populations, we are collecting demographic information. Please know that this information will NOT be seen during the selection process.

46. Please select ALL race/ethnicity responses that describe your ethnic/racial background

*Check all that apply.*

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latinx
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White
- ☐ Prefer not to Say
47. Please select your gender

*Mark only one oval.*

☐ Female
☐ Male
☐ Non-binary/third gender
☐ Prefer not to say
☐ Other: ________________________________

48. Please select your sexual orientation

*Mark only one oval.*

☐ Straight/Heterosexual
☐ Gay or Lesbian
☐ Bisexual
☐ Prefer not to say

49. Please select your veteran status

*Mark only one oval.*

☐ Not a veteran (did not serve in the military)
☐ Veteran
☐ Prefer not to say

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**Presenter 2 Information**

This person is the secondary presenter receiving a discounted registration.

50. Presenter 2: First Name

______________________________
51. Presenter 2: Last Name

52. Presenter 2: Title
   (Role in Coalition - As you would like printed and on the website)

53. Presenter 2: Organization
   (As you would like printed and on the website)

54. Presenter 2: E-mail

55. Presenter 2: Have you presented at a previous CADCA National Forum Leadership? *

   Mark only one oval.

   ☐ Yes
   ☐ No

56. Presenter 2: If yes, please indicate what year? *
57. Presenter 2: Registration Type

*Mark only one oval.*

- [ ] Youth (20 years of age or younger)
- [ ] Adult (21 and older)

58. Is there a third presenter?

*Mark only one oval.*

- [ ] Yes  
  *Skip to question 63*
- [ ] No  
  *Skip to question 1*

Demographics for Presenter 2

To ensure our Call for Presentation sessions are representative of our coalition populations, we are collecting demographic information. Please know that this information will NOT be seen during the selection process.

59. Please select ALL race/ethnicity responses that describe your ethnic/racial background

*Check all that apply.*

- [ ] American Indian or Alaska Native
- [ ] Asian
- [ ] Black or African American
- [ ] Hispanic or Latinx
- [ ] Native Hawaiian or Other Pacific Islander
- [ ] White
- [ ] Prefer not to Say
60. Please select your gender

*Mark only one oval.*

- Female
- Male
- Non-binary/third gender
- Prefer not to say
- Other: __________________________________________

61. Please select your sexual orientation

*Mark only one oval.*

- Straight/Heterosexual
- Gay or Lesbian
- Bisexual
- Prefer not to say

62. Please select your veteran status

*Mark only one oval.*

- Not a veteran (did not serve in the military)
- Veteran
- Prefer not to say

63. Presenter 3: First Name

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Presenter 3 Information

This person is the tertiary presenter and will not be eligible for registration discounts.
64. **Presenter 3: Last Name**

65. **Presenter 3: Title**
   Role in the coalition.

66. **Presenter 3: Organization**
   (As you would like printed and on the website)

67. **Presenter 3: Email**

68. **Presenter 3: Have you presented at a previous CADCA National Forum Leadership? *
   
   *Mark only one oval.*

   - [ ] Yes
   - [ ] No

69. **Presenter 3: If yes, please indicate what year? *
70. Presenter 3: Registration Type

Mark only one oval.

☐ Youth (20 years of age or younger)

☐ Adult (21 and older)

71. If there are more than 3 presenters, please list their full names, titles, organizations and emails:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Demographics for Presenter 3

To ensure our Call for Presentation sessions are representative of our coalition populations, we are collecting demographic information. Please know that this information will NOT be seen during the selection process.

72. Please select ALL race/ethnicity responses that describe your ethnic/racial background

Check all that apply.

☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

☐ Hispanic or Latinx

☐ Native Hawaiian or Other Pacific Islander

☐ White

☐ Prefer not to Say
73. Please select your gender

*Mark only one oval.*

- Female
- Male
- Non-binary/third gender
- Prefer not to say
- Other: ___________________________

74. Please select your sexual orientation

*Mark only one oval.*

- Straight/Heterosexual
- Gay or Lesbian
- Bisexual
- Prefer not to say

75. Please select your veteran status

*Mark only one oval.*

- Not a veteran (did not serve in the military)
- Veteran
- Prefer not to say