

CADCA's 17TH ANNUAL
Mid-Year Training Institute

PARTNERING FOR
PREVENTION



July 15-19, 2018
Gaylord Palms Hotel
Orlando, Florida

ALL FIELDS MANDATORY: PLEASE PRINT LEGIBLY

INDIVIDUAL Registration Form

I. REGISTRANT INFORMATION

Prefix _____ First Name _____ Last Name _____ Suffix _____
Organization _____
Title _____
Address Line 1 _____
Address Line 2 _____
City _____ State _____ Zip _____ Country _____
E-mail (you will not receive a receipt without an email address) _____
Primary Phone # _____

Emergency Name/# of someone not attending conference with you: _____

ALL ADULTS ATTENDING CADCA YOUTH LEADERSHIP MUST BE ACCOMPANIED BY AT LEAST ONE YOUTH AND ALL YOUTH MUST HAVE AN ADULT ADVISOR WITH THEM THE ENTIRE CONFERENCE

FOR ATTENDEES UNDER 21 YEARS OLD: Date of Birth ____/____/____ Adult Advisor _____
Advisor's Cell# _____ Advisor Email _____

CHECK ONLY ONE: (all fees listed in Section V)

- Adult: General Attendee
 Adult: CADCA Youth Leadership- Key Essentials Course
 Adult: CADCA Youth Leadership- Advanced Course

CHECK ONLY ONE: (all fees listed in Section V)

- Youth: General Attendee (Attending Adult Tracks)
 Youth: CADCA Youth Leadership- Key Essentials Course
 Youth: CADCA Youth Leadership- Advanced Course *Youth **must have** completed Key Essentials to be eligible for this track*

DIETARY RESTRICTIONS: _____
PHYSICAL DISABILITY REQUIREMENTS: _____

II. COALITION DEMOGRAPHICS

1. Tell Us About Your Coalition (check ALL that apply)

- DFC Grantee: Year Awarded _____ Grantee # _____
 STOP Act Grantee DFC Graduated Site DFC Mentoring Grantee SPF SIG Sub-recipient
 Partnership for Success (PFS) Grantee Youth Coalition SSA or NPN Community Transformation Grant

2. Organization's Primary Geographic Target Area (check ONE)

- Frontier Inner-City Rural Tribal Suburban International Urban

III. CADCA MEMBERSHIP

Not a CADCA member? Purchase a one-year membership and get the reduced member rate! Select your member type below to become a CADCA member and be eligible for discounted member rates to the Forum and Mid-Year. (Membership fees subject to change)

- Coalition/Community-based Organization (based on annual budget; check one box below)
 Budget: \$99K & below: \$200 **Budget:** \$100K - \$299K: \$300 **Budget:** \$300K - \$499K: \$400 **Budget:** \$500K+: \$500
 Special Interest Group (Local Government/Prevention & Treatment Centers, etc.): \$500
 Prevention Professional: \$200

YOUR CADCA MEMBERSHIP MUST BE IN ACTIVE STATUS BEFORE THE START OF MID-YEAR

IV. SPOUSE/GUEST REGISTRATION

Spouse/Guest Registration: \$250 per person

Spouse/Guest Name: _____

Guest access is intended for a spouse or guest traveling with a paying attendee. Guest access is limited to the welcome reception, continental breakfasts, breaks, and exhibits only (no courses). Coalition colleagues, industry employees, exhibitor representatives not covered under the exhibitor registration, CADCA members, co-presenters, etc. do not qualify for this rate.

V. REGISTRATION RATES FOR INDIVIDUALS ONLY

	Early-Bird (Until June 11)	Advance Registration (June 12- June 29)	On-Site (on or after June 30)
Adult Member Not applicable to Friend of CADCA Membership	\$595	\$645	\$695
Adult Non-Member/Friend of CADCA	\$795	\$845	\$895
Youth/Young Adults	\$410	\$460	\$510

YOUTH/YOUNG ADULT RATE: To qualify for the youth rate, participants must be under 21 years of age as of July 19, 2018. If participants are 21 years old or older, they must pay the adult rate. All youth registrants must submit the attached Parent Consent Form by June 29th for registration.

ALL YOUTH/YOUNG ADULTS ATTENDING CADCA YOUTH LEADERSHIP COURSES MUST HAVE AT LEAST ONE ADULT ADVISOR PER COALITION TO PARTICIPATE ALONGSIDE THEM FOR THE ENTIRE THE COURSE. ADULTS MAY NOT ATTEND ANY CADCA YOUTH LEADERSHIP COURSES WITHOUT YOUTH. No children may attend sessions unless they are a paid, registered attendee. All CADCA Youth Leadership adult advisors must be a paid, registered attendee. Contact youth@cadca.org for questions about Youth requirements.

GROUP RATE: A GROUP rate is available for those with 5 or more people meeting specific criteria. Please refer to the GROUP registration form.

VI. REGISTRATION SELECTION AND PAYMENT INFORMATION

Individual Registration: \$ _____

Guest Registration: \$ _____

Membership: \$ _____

Total Amount Due: \$ _____

Check Enclosed (payable to CADCA) Check # _____

Credit Card (check one) VISA MasterCard American Express

Card Number _____ Exp. Date: _____ CVV Code: _____

Cardholder's Name _____

I, the undersigned, authorize CADCA to charge my credit card for the "Total Amount" listed on this Registration Form.

Cardholder's Signature _____ Date _____

ALL PAYMENTS MUST BE RECEIVED BY JUNE 29TH. PAYMENTS MUST BE MAILED TO CADCA, PAID BY CREDIT CARD, OR DELIVERED ON-SITE.

A completed registration with no form of payment or no purchase order does not guarantee the registration rate. CADCA will not process registration forms that do not include payment information. You are not considered registered for the conference until either payment or a purchase order has been received. Payment must be postmarked by the deadline dates above to get that rate. If your payment will not be postmarked by the current deadline, you must pay the higher rate.

Purchase Orders: Official POs are accepted (**not Purchase Requisitions**) provided the following guidelines are met: POs are a legal document guaranteeing payment but are not considered actual payment. If you submit a PO to CADCA, you are guaranteeing future payment for the full amount of the PO. Upon receipt of the PO, CADCA will email an invoice from which you should submit payment. POs must be received by CADCA via fax or email by the registration deadline to lock in the current rate. POs received after the above deadlines will be returned for adjustment to reflect the current rates. All payments sent via mail must be postmarked by the deadline dates above.

Payment Change: Once payment is received, any change to the payment method (such as change in credit card numbers) will be treated as a cancellation and subject to a \$75 administrative fee (per person). Re-registration will be charged at the current rates.

VII. SUBMISSION METHODS

ONLINE! Register online if paying by credit card and receive an instant confirmation receipt. If paying by check, you can e-mail the form to events@cadca.org and mail check to: CADCA, 625 Slaters Lane, #300, Alexandria, VA 22314. For faxed or mailed registration forms, you will receive an e-mail confirmation of the completed registration within 10 business days.

VIII. CANCELLATION POLICY

All requests for registration cancellations must be submitted in writing by June 29, 2018 via e-mail to events@cadca.org. Cancellation requests received by this date will be processed less a \$75 administrative fee. Refunds will be processed within 45 days after the meeting. There will be no refunds after June 29th and no refunds for conference no-shows. By submitting this registration form, you agree to this policy.